IPD Stage 1UT2 – Utilities Unit QA Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** |  Click to edit. |
| **County:** |  Click to edit. |

1UT2 – Utility Construction Request

| **Item #** | **Review Item** | **Acceptable** | **Unacceptable** | **N/A** |
| --- | --- | --- | --- | --- |
|  | **1UT2 – Utility Construction Request** |
|  | 1UT2 UCR QC Checklist is submitted and complete. |[ ] [ ] [ ]
|  | UCR is identified by utility and is stored in the Utilities disciplint, water or sewer type, agreements topic, on SharePoint project site. |[ ] [ ] [ ]
|  | UCR is clear and understandable in scope (design, construction, any limitations). |[ ] [ ] [ ]
|  | There are no references to cost responsibility beyond the requirements of G.S. 136-27.1. |[ ] [ ] [ ]
|  | The request is provided on the utility’s letterhead. |[ ] [ ] [ ]
|  | The UCR is signed by an authorized utility official. |[ ] [ ] [ ]

*For items marked* ***Unacceptable****, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
|  Click to edit. |  Click to edit. |

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| ***This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that an adequate review is performed.*** |
| **QA Reviewer Name:** |  Click to edit. | **Date:** |  Click to edit. |
| **QA Reviewer (Signature):** |  |  |  |